

NORTON CUCKNEY HOLBECK AND WELBECK PARISH COUNCIL

ACTION REGISTER

OUTSTANDING PROJECTS AND ACTIONS

Project Name & Objectives	Start Date	Assigned Councillors	End Date	Actions
Broadband in Holbeck		Cllr. Matt Evans Cllr. Gemma Palmer Cllr. Jackie Cuckson Cllr. Nancy Wright		[1] Contact Bassetlaw District Council [2] Create a survey to be distributed to the residents of Holbeck [3] Clerk to write to Sharp regarding service and request a meeting. [4] Report back results of survey distributed to the residents of Holbeck. [5] Write to Jo White MP to ask for her assistance (currently with NCC) [6] Contact BT Openreach and ask for an update for a roll-out of fibre to the cabinet [7] Create a petition for the Cabinet Member for Place and Community on NCC [8] Place information in next newsletter.
Purchase of the Telephone Box in Holbeck Norton Defib cabinet		Cllr. Matt Evans Clerk		[1] Arrange for the purchase of the telephone box [2] Arrange for the re-painting and renovation of both telephone boxes. [3] Check the status of the phone in the box at present. [4] Contact Welbeck to obtain approval for cleaning up phonebox (Norton). [5] Contact Green vision about quote for works on phonebox (Norton). [6] Organise electrician visit plus electric metre (Norton). [7] Concrete pad for cabinet (Norton).
Dog Fouling and Fly-Tipping Project Establish surveillance measures to aid in the deterrence of fly-tipping and dog fouling.	08/02/2024	Cllr. James Palmer Cllr. Nancy Wright	TBD	[1] Arrange a meeting with Bassetlaw District Council to discuss the issue of fly-tipping and dog fouling in the Parish to establish what measures can be taken.

				[2] Meeting to take place on Friday 9th May with Samantha Huddle at BDC. [3] Report back to PC [4] Liaise with Oliver Jones over best sites to place wildlife cameras – Email sent – waiting for a response. DW to chase [5] Dog warden will attend at set times.
Cuckney Playpark Project	12/12/2024	Cllr. Conor Marples	TBD	[1] Contact Playdale about the warranty on the equipment. [2] Remove zipline [3] Apply for Meden Bio-Gas grant for the playpark. [4] Meeting with Playdale Ltd. For project planning meeting. [5] Lease on Cuckney play park [6] Apply for grants for equipment [7] Order picnic bench for playpark – relating to BDC grant [8] Conor to liaise with clerk repayment of the maintenance quote with playdale. [9] 50% payment for the deposit – paid [10] Write to Meden Biogas and tell them how we spent 2024/2025 monies and let them know when we want the next tranche sent [11] Chase CiL monies [12] Contact Parish & Shires for a price to complete tidying up works on Playpark. [13] Play Equipment Course Notts ALC. [14] Clerk to write to Jack Healey
Capital Projects Committee	14/03/2024	Cllr. James Palmer Cllr. Nancy Wright Cllr. Conor Marples	TBD	[1] Hold the first meeting of the Capital Project Delivery Committee [2] Meet with Welbeck Estate to discuss lease on playing field and lease on Norton and Cuckney Village Hall.

				<p>[3] Write to school advising them not to allow access to the bridge from the play park</p> <p>[4] Arrange meeting with Welbeck and with the education authorities to set the terms of the new lease.</p> <p>[5] Awaiting final figure from Welbeck Estates</p> <p>[6] Write to school to advise them of complete closure of bridge and to liaise with Welbeck Estates regarding the future of the bridge.</p> <p>[7] Write to Welbeck and advise them of the state of the trees by the dam on the slope to the entry of the playpark and ask what the status of the repair to the playpark fencing is</p>
Defibrillators for Norton	10/10/2024	Clerk		<p>[1] Clerk to write to Welbeck Estates about possible lease of telephone box in Norton for this purpose.</p> <p>[2] Clerk to source possible funding for additional defibrillator.</p> <p>[3] Clerk to write to Welbeck Estates regarding electricity supply to Holbeck Post Office.</p> <p>[4] Clerk written to National Grid. [5] Order defibrillator</p> <p>[6] Installation.</p> <p>[7] Create rota for monthly checks.</p>
Newsletter	10/10/2024	Cllr. N. Wright Cllr. K. Wright		<p>[1] Cllr. K. Wright to write an article regarding remembrance for the newsletter.</p> <p>[2] Chair to seek ideas for Mar/Apr newsletter</p>
HR Committee		Cllr. Kelvin Wright Cllr. Jackie Cuckson Cllr. Matthew Evans Cllr. Nancy Wright	TBD	<p>[1] Staff Policies: Adopt, update and amend.</p> <p>[2] Locum Clerk to advertise for post of permanent Clerk.</p>

				<p>[3] Hold interviews for post of Clerk.</p> <p>[4] Appoint the Clerk.</p> <p>[5] Chair of HR to keep Cllrs updated with discussions of HR Committee following loss of Lengthsman</p> <p>[6] Update the advertisement for the Clerk to the new agreed payscale and re-advertise</p> <p>[7]. Create lease agreement for long-term lease of strimmer and mower to Norton and Cuckney Village Hall.</p> <p>[8] Sell the barrow.</p>
Christmas Trees/Festival		Cllr J Cuckson Cllr N Wright		