



## FULL COUNCIL MEETING

Pursuant to Schedule 12 of the Local Government Act 1972, Councillors are hereby summoned to attend the next ordinary meeting of Norton, Cuckney, Holbeck, and Welbeck Parish Council to be held on Thursday, 10<sup>th</sup> October 2024, at Education room, Harley Gallery at 7:00PM.

### AGENDA

- |                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>NCHW/55/24</b> | To receive apologies of absence                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>NCHW/56/24</b> | To receive declarations of interest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>NCHW/57/24</b> | To approve the minutes of the Annual Full Council meeting held on Thursday, 12th September 2024 <b>PAGE 3</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| <b>NCHW/58/24</b> | <p>Questions from members of the public:</p> <p>To allow a twenty-minute open forum (if required) for any members of the public to speak on matters affecting the Parish in accordance with section 3.e of the Council's standing orders.</p> <p>Members declaring a disclosable pecuniary interest who wish to make representation or give evidence under the Code of Conduct relating to agenda items shall do so at this stage.</p>                                                                                                                                                                                                                                                      |
| <b>NCHW/59/24</b> | Reports from the District & County Councillors and Nottinghamshire Police                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>NCHW/60/24</b> | To consider any relevant planning applications <b>PAGE 6</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>NCHW/61/24</b> | <p>To consider new business and receive updates about progress on existing resolutions:</p> <p>Members of the press and the public are excluded from the meeting during the following agenda item a) by reason of the confidential nature of the items of business to be transacted. This is in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Schedule 12A (Access to Information) of the Local Government Act 1972.</p> <ul style="list-style-type: none"> <li>a) Correspondence regarding the bridge <b>CONFIDENTIAL</b></li> <li>b) Play Park maintenance</li> <li>c) Defibrillator for Norton</li> <li>d) Notice boards for Cuckney</li> </ul> |

|                   |                                                                                                                                                                                                      |
|-------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   | <ul style="list-style-type: none"> <li>e) VE Day 80<sup>th</sup> Anniversary</li> <li>f) Newsletter</li> <li>g) Christmas tree festival</li> <li>h) Email footers</li> <li>i) Remembrance</li> </ul> |
| <b>NCHW/62/24</b> | To receive updates on projects assigned to the Action Register and to consider the addition or removal of projects. <b>SEE ATTACHED</b>                                                              |
| <b>NCHW/63/24</b> | <p>Finances:</p> <ul style="list-style-type: none"> <li>a) Approval of Payments <b>PAGE 7 ON</b></li> <li>b) Approval of Bank Reconciliation</li> </ul>                                              |
| <b>NCHW/64/24</b> | <p>Correspondence:</p> <p>[Circulated prior to the meeting]</p>                                                                                                                                      |
| <b>NCHW/65/24</b> | Items to be added (or carried forward) to the Agenda of the next meeting.                                                                                                                            |
| <b>NCHW/66/24</b> | To confirm the date and time of the next meeting as Thursday, 14 <sup>th</sup> November 2024 at 7:00PM                                                                                               |

**Kelly M Kelly**

**Clerk & Responsible Financial Officer**

**Norton, Cuckney, Holbeck and Welbeck Parish Council**

*1a Albany Close, Mansfield Woodhouse, Nottinghamshire, NG19 9AG*

*DATED: Thursday 4<sup>th</sup> October 2024*



## Minutes | 12<sup>th</sup> September 2024 | 7.00 PM

### Norton and Cuckney Village Hall

#### In attendance

|                                  |                      |                         |
|----------------------------------|----------------------|-------------------------|
| Cllr. Nancy Wright (Chairman)    | Cllr. Jackie Cuckson | Cllr. Sheila Brailsford |
| Cllr. David Wall (Vice-Chairman) | Cllr. Stacie Cuckson | Ms. Kelly Kelly         |
| Cllr. James Palmer               | Cllr. Conor Marples  |                         |
| Cllr. Matthew Evans              | Cllr. Kelvin Wright  |                         |

#### **NCHW/43/24**

#### **To receive apologies of absence**

Apologies were received from Cllr. Gemma Palmer

#### **NCHW/44/24**

#### **To receive declarations of interest**

None were declared

#### **NCHW/45/24**

#### **To approve the minutes of the Annual Full Council meeting held on Thursday, 11th July 2024**

The acceptance of the minutes of the meeting held on 11<sup>th</sup> July 2024 were proposed by Cllr. Kelvin Wright and seconded by Cllr. Sheila Brailsford and were agreed upon unanimously

#### **NCHW/46/24**

#### **Questions from members of the public:**

No members of the public were in attendance

#### **NCHW/47/24**

#### **District and County Councillors Reports**

Cllr. Nigel Turner gave an update on County Council matters impacting the Parish.

**NCHW/48/24**

**To consider any relevant planning applications**

The Council agreed not to comment on any applications.

**NCHW/49/24**

**New Business**

**a) Cuckney Play Park**

Cllr. N. Wright gave an update on the vandalism that has occurred on the park, and the measures the Council has taken to repair damage to both equipment and fences.

It was proposed by Cllr. N. Wright that the Capital Projects Committee take on the responsibility for future lease of the Play Park with Welbeck Estate. This was seconded by Cllr. J. Palmer, and agreed upon unanimously.

It was further proposed by Cllr. N. Wright that Cllr. M. Evans be co-opted onto the Capital Projects Committee, this was seconded by Cllr. J. Cuckson and agreed upon unanimously.

**b) Norton and Cuckney Village Hall Request**

Cllr. M. Evans informed the Council that a request from Norton and Cuckney Village Hall had been received in regards to asking for permission to display a banner on the Jubilee Community Garden.

It was proposed by Cllr. S. Cuckson and seconded by Cllr. M. Evans that the request be granted. This was agreed upon unanimously.

**c) HR Committee Update**

Cllr. K. Wright introduced the Council's new Clerk [Ms. Kelly Kelly] and that she will begin working for the Council from the start of October 2024.

Cllr. K. Wright further informed the Council that a schedule for annual appraisals will soon be discussed with staff.

**NCHW/50/24**

**To receive updates on projects assigned to the Action Register and to consider the addition or removal of projects.**

The Action Register was updated with the progress of projects.

**NCHW/51/24**

**Finances:**

E-Mail: [clerk@nortoncuckneyholbeckwelbeckparishcouncil.gov.uk](mailto:clerk@nortoncuckneyholbeckwelbeckparishcouncil.gov.uk)

Website: [www.nortoncuckneyholbeckwelbeckparishcouncil.gov.uk](http://www.nortoncuckneyholbeckwelbeckparishcouncil.gov.uk)

Telephone: 01623 700483

**a) Approval of Payments**

It was proposed by Cllr. D. Wall and seconded by Cllr. K. Wright that the payments be approved. This was agreed unanimously

**b) Approval of Bank Reconciliation**

It was proposed by Cllr. J. Palmer and seconded by Cllr. K. Wright that the bank reconciliation be approved. This was agreed unanimously.

**NCHW/52/24**

**Correspondence**

No correspondence was considered

**Chairman's signature** \_\_\_\_\_ **I Date** \_\_\_\_\_



**Bassetlaw**  
DISTRICT COUNCIL  
— North Nottinghamshire —

**PLANNING APPLICATION IN Norton Cuckney Holbeck And Welbeck**

Parish Clerk To Norton Cuckney Holbeck And Welbeck  
20 Stonebridge Lane  
Warsop  
Nottinghamshire  
NG20 0DS

|                           |                                                                                                |
|---------------------------|------------------------------------------------------------------------------------------------|
| <b>Consultation Date:</b> | 3 October 2024<br>24/01105/ADV Planning Portal Ref: PP-13432609                                |
| <b>Application No:</b>    |                                                                                                |
| <b>Grid Ref:</b>          | E: 463270 N: 375656                                                                            |
| <b>Proposal:</b>          | Display Two Interpretation Signs at Clumber Bridge and<br>One Interpretation Sign at Boat Dock |
| <b>Site Address:</b>      | Clumber Park Ollerton Road Worksop Nottinghamshire                                             |
| <b>Case Officer:</b>      | Leo Ip <b>Call:</b> 01909 533259                                                               |

**PLANNING APPLICATION IN Norton Cuckney Holbeck And Welbeck**

A planning application for development in or near your Parish has been received. You are invited to make comments on the planning application.

Application details, including plans and supporting information are available to view on our website. You can view the associated documents by using the following link:

[Simple Search \(bassetlaw.gov.uk\)](https://www.bassetlaw.gov.uk)

In making comments, the Parish Council may wish to refer to the guidance notes attached.

Please return your comments by: 24th October 2024. to [planning@bassetlaw.gov.uk](mailto:planning@bassetlaw.gov.uk)

A copy of the decision notice and officer/committee report will be available on our website after the application has been decided.

Yours faithfully

cuckneyholbeckwelbeckparishcouncil.gov.uk  
cuckneyholbeckwelbeckparishcouncil.gov.uk

Telephone: 01623 700483

## Norton, Cuckney, Holbeck and Welbeck Parish Council

### Budget report from 1-Apr-2024 to 31-Oct-2024 (figures exclude VAT)

#### All reserves

#### Payments

|                                          | Budget          | Period<br>Actual | Variance       |
|------------------------------------------|-----------------|------------------|----------------|
| <b>Staffing Expenditure</b>              |                 |                  |                |
| Staff (Salaries)                         | 8808.31         | 4156.20          | 4652.11        |
| Staff (PAYE)                             | 0.00            | 204.29           | -204.29        |
| Staff (Expenses)                         | 175.00          | 206.30           | -31.30         |
| <b>Total Staffing Expenditure</b>        | <b>8983.31</b>  | <b>4566.79</b>   | <b>4416.52</b> |
| <b>Admin Expenditure</b>                 |                 |                  |                |
| Newsletter Expenditure                   | 500.00          | 396.38           | 103.62         |
| Website Expenditure                      | 0.00            | 40.00            | -40.00         |
| Insurance Expenditure                    | 950.00          | 1015.91          | -65.91         |
| Rental / Lease Expenditure               | 70.00           | 309.00           | -239.00        |
| Audit Expenditure                        | 200.00          | 178.00           | 22.00          |
| Council Subscription Expenditure         | 134.19          | 0.00             | 134.19         |
| Bank Charges                             | 87.50           | 36.00            | 51.50          |
| Training Expenditure                     | 87.50           | 0.00             | 87.50          |
| ICO Registration Fee                     | 0.00            | 35.00            | -35.00         |
| <b>Total Admin Expenditure</b>           | <b>2029.19</b>  | <b>2010.29</b>   | <b>18.90</b>   |
| <b>Project/Capital Expenditure</b>       |                 |                  |                |
| Community Garden Expenditure             | 87.50           | 0.00             | 87.50          |
| Playing Field Expenditure                | 218.75          | 544.17           | -325.42        |
| Non Budgeted Payments                    | 0.00            | 824.28           | -824.28        |
| Donation                                 | 393.75          | 0.00             | 393.75         |
| <b>Total Project/Capital Expenditure</b> | <b>700.00</b>   | <b>1368.45</b>   | <b>-668.45</b> |
| <b>Total Payments</b>                    | <b>11712.50</b> | <b>7945.53</b>   | <b>3766.97</b> |

#### Receipts

|                       | Budget          | Period<br>Actual | Variance       |
|-----------------------|-----------------|------------------|----------------|
| <b>Receipts</b>       |                 |                  |                |
| Precept               | 15960.00        | 16375.00         | 415.00         |
| Bank Interest         | 0.00            | 430.31           | 430.31         |
| Grants                | 0.00            | 4830.71          | 4830.71        |
| Non Budgeted Receipts | 0.00            | 30.00            | 30.00          |
| <b>Total Receipts</b> | <b>15960.00</b> | <b>21666.02</b>  | <b>5706.02</b> |
| <b>Total Receipts</b> | <b>15960.00</b> | <b>21666.02</b>  | <b>5706.02</b> |



Show reconciled transactions (Norton, Cuckney, Holbeck and Welbeck Parish Council 2024-2025)

| Norton, Cuckney, Holbeck and Welbeck Parish Council                 |          |           |                     |               |                 |
|---------------------------------------------------------------------|----------|-----------|---------------------|---------------|-----------------|
| Details of bank reconciliation dated 30/09/2024 for Reserve Account |          |           |                     |               |                 |
| Date                                                                | Type     | Reference | Supplier / customer | Description   | Amount          |
| <b>Opening statement balance</b>                                    |          |           |                     |               | <b>30036.77</b> |
| <b>Reconciled transactions</b>                                      |          |           |                     |               |                 |
| 10/09/2024                                                          | Transfer | top up    |                     | Bank transfer | -1200.00        |
| 30/09/2024                                                          | Receipt  | BACS      | Unity Trust Bank    | Interest      | 209.35          |
| <b>Reconciled Balance</b>                                           |          |           |                     |               | <b>29046.12</b> |



Show reconciled transactions (Norton, Cuckney, Holbeck and Welbeck Parish Council 2024-2025)

| Date                             | Type     | Reference | Supplier / customer         | Description                 | Amount          |
|----------------------------------|----------|-----------|-----------------------------|-----------------------------|-----------------|
| <b>Opening statement balance</b> |          |           |                             |                             | <b>899.27</b>   |
| <b>Reconciled transactions</b>   |          |           |                             |                             |                 |
| 04/09/2024                       | Payment  | BACS      | S Pemberton                 | Salary Payment              | -559.20         |
| 05/09/2024                       | Payment  | BACS      | Norton Cuckney Village Hall | Village Hall Hire           | -14.00          |
| 05/09/2024                       | Payment  | BACS      | Norton Cuckney Village Hall | Village Hall Hire           | -14.00          |
| 10/09/2024                       | Transfer | top up    |                             | Bank transfer               | 1200.00         |
| 13/09/2024                       | Receipt  | BACS      | Bassetlaw District Council  | CIL Payment                 | 2955.71         |
| 16/09/2024                       | Payment  | BACS      | Currys                      | Re-Pay M.Evans [Laptop & ;  | -335.39         |
| 18/09/2024                       | Payment  | BACS      | Matthew Evans               | Phone Bill Set Up (M.Evans) | -30.00          |
| 20/09/2024                       | Receipt  | BACS      | Bassetlaw District Council  | 2nd Installment of Precept  | 8187.50         |
| 30/09/2024                       | Payment  | BACS      | S Pemberton                 | Salary Payment              | -559.20         |
| 30/09/2024                       | Payment  | BACS      | Unity Trust Bank            | Bank Charge                 | -18.00          |
| <b>Reconciled Balance</b>        |          |           |                             |                             | <b>11712.69</b> |