



FULL COUNCIL MEETING

Pursuant to Schedule 12 of the Local Government Act 1972, Councillors are hereby summoned to attend the next ordinary meeting of Norton, Cuckney, Holbeck, and Welbeck Parish Council to be held on Thursday, 12th September 2024, at Norton and Cuckney Village Hall at 7:00PM.

AGENDA

- | | |
|-------------------|---|
| NCHW/43/24 | To receive apologies of absence |
| NCHW/44/24 | To receive declarations of interest |
| NCHW/45/24 | To approve the minutes of the Annual Full Council meeting held on Thursday, 11th July 2024 [Pages 3 – 6] |
| NCHW/46/24 | Questions from members of the public:

To allow a twenty-minute open forum (if required) for any members of the public to speak on matters affecting the Parish in accordance with section 3.e of the Council's standing orders.

Members declaring a disclosable pecuniary interest who wish to make representation or give evidence under the Code of Conduct relating to agenda items shall do so at this stage. |
| NCHW/47/24 | Reports from the District & County Councillors and Nottinghamshire Police |
| NCHW/48/24 | To consider any relevant planning applications [Pages 7 – 21] |
| NCHW/49/24 | To consider new business and receive updates about progress on existing resolutions:

a) Cuckney Play Park
b) Norton and Cuckney Village Hall Request
c) HR Committee Update |
| NCHW/50/24 | To receive updates on projects assigned to the Action Register and to consider the addition or removal of projects. [Pages 22 – 25] |
| NCHW/51/24 | Finances: [Pages 26 – 34]

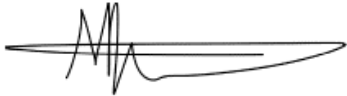
a) Approval of Payments
b) Approval of Bank Reconciliation |

E-Mail: cllr.matthew.evans@nortoncuckneyholbeckwelbeckparishcouncil.gov.uk

Website: www.nortoncuckneyholbeckwelbeckparishcouncil.gov.uk

Telephone: 07511 904 014

- NCHW/52/24** | Correspondence: [Page 35]
[Circulated prior to the meeting]
- NCHW/53/24** | Items to be added (or carried forward) to the Agenda of the next meeting.
- NCHW/54/24** | To confirm the date and time of the next meeting as Thursday, 10th October 2024 at 7:00PM



Cllr Matthew Evans
Acting Clerk & Proper Officer
Norton, Cuckney, Holbeck and Welbeck Parish Council

287 Portland Road, Nether Langwith, Mansfield, Nottinghamshire, NG20 9EZ

DATED: Thursday 5th September 2024



NORTON · CUCKNEY · HOLBECK and WELBECK

PARISH COUNCIL

Minutes | 11th July 2024 | 7.00 PM Norton and Cuckney Village Hall

In attendance

Cllr. Nancy Wright (Chair)
Cllr. Conor Marples
District Councillor Charles Adams

Cllr. Jackie Cuckson
Cllr. David Wall

Cllr. Kelvin Wright
Cllr. Sheila Brailsford

NCHW/30/24

To receive apologies of absence

Apologies were received from Cllr. Stacie Cuckson, Cllr. Gemma Palmer, Cllr James Palmer and Cllr. Matthew Evans

NCHW/31/24

To receive declarations of interest

None were declared

NCHW/32/24

To approve the minutes of the Annual Full Council meeting held on Thursday, 9th May 2024

The acceptance of the minutes of the meeting held on 13th June 2024 were proposed by Cllr. Kelvin Wright and seconded by Cllr. Sheila Brailsford and were agreed upon unanimously

NCHW/33/24

Questions from members of the public:

No members of the public were in attendance

NCHW/34/24

District and County Councillors Reports

District Councillor Charles Adams

Due to the District Councillor running late, the content of his report back was covered during the discussion on the Action Register.

Councillor Adams was thanked for his attendance. The County Councillor was not present

NCHW/35/24

Report from representative Trustees for the Norton and Cuckney Village Hall Charity (charity no. 1041895)

The representative Councillors reported back that the building survey had been completed and details had been sent to Welbeck Estates for their information and input.

It was noted that sales of tickets for the Quiz Night were going well as were bookings for the table sale. A funeral director has booked the hall, so usage is going up.

A vote of thanks was given to Katie Shaw and Steffi Wilson for all their hard work in cleaning the hall.

NCHW/36/24

To consider any relevant planning applications

There were no applications to consider

NCHW/37/24

New Business

a) Jubilee Community Garden, Cuckney – Gardening

It was agreed that Duncan Scroggs and his team had done a great job in cleaning the community garden. Given their access to tools that allow hedging to be done, the garden was looking very tidy. It was proposed by Cllr. Jackie Cuckson and seconded by Cllr. Sheila Brailsford that the team be asked to maintain the garden on a regular basis once a formal communication had been received from Duncan and this was agreed upon unanimously. Cllr. David Wall agreed to chase this up.

b) Gate for Cuckney Play Park

This item was deferred for discussion during the Action Register point C.

c) Norton Play Park Fencing

Cllr. Sheila Brailsford confirmed that the Norton Play Park came under BDC's jurisdiction. There has been no response to previous communication on the state of the fencing. Councillor Adams confirmed that this matter would come under the remit of the Parks and Open Spaces Department, under Daryl Palk. Cllr. Nancy Wright will liaise with Cllr. Adams in order to follow up to get in contact with the correct personnel.

NCHW/38/24

To receive updates on projects assigned to the Action Register and to consider the addition or removal of projects.

The Action Register was updated with the progress of projects.

a) Dog Fouling and Fly-Tipping Project

Councillors had fed back their ideas for possible locations for wildlife cameras. This list of six locations had been sent to Oliver Jones, the Head Gamekeeper but there had been no reply thus far. Cllr. David Wall agreed to follow this up. Further fly-tips had occurred on Baker's Lane and on a farm in Norton.

b) A60 safety project

Cllr. Charles Adams reported back that he had had a second discussion with Gary Godden, The Police and Crime Commissioner both on the general safety of the A60 and the problems of the Cuckney Crossroads in particular.

Councillors discussed possible safety elements which could be put into place at the crossroads. Cllr Nancy Wright asked that Cllr Adams liaise with Cllr. Gemma Palmer on this issue as she is our subject matter expert and is the lead on the project. Cllr. Adams agreed to do so.

c) Cuckney Playpark Project / Capital Project Committee

Cllr Nancy Wright gave a summary of the communications between the Parish School and the School and the Parish Council and Welbeck.

The school have complained that the gate on the Playing Field side is very rickety.

On the 28th June 2024, Cllr. Nancy Wright and Cllr. J Palmer met with David Cannie and Darren Ridout of Welbeck Estates. On their advice, the gate (currently locked with a padlock to which the school and the parish council have the combination), will be permanently locked and the school will be advised that it will remain so.

From this point on, the school will be advised that all negotiations regarding the bridge must go through Welbeck Estates.

Depending on the outcome of the negotiations between those two parties, the Parish Council will either install a new gate or will continue the fencing along the edge of the field.

Welbeck Estates will be drawing up a draft version of the lease for the Playing Field and have asked that the Parish Council share the cost of this. Councillors agreed unanimously to do this.

d) HR Committee

Despite interviewing candidates, the Clerk post remains unfilled. It has gone out for re-advertisement. The Lengthsman risk assessment has been done and the new contract has been signed.

e) The Jubilee Community Garden

This item was discussed under NCHW/37/24 (a)

NCHW/39/24 Finances:

a) Approval of Payments

It was proposed by Cllr. Conor Marples and seconded by Cllr. David Wall that the payments be approved. This was agreed unanimously

b) Approval of Bank Reconciliation

It was proposed by Cllr. Conor Marples and seconded by Cllr. David Wall that the bank reconciliation be approved. This was agreed unanimously.

NCHW/40/24

Correspondence

A letter of thanks for the new bench in St Winifred's Holbeck Churchyard was received.

NCHW/41/24

Items to be added (or carried forward) to the Agenda of the next meeting.

Rubbish bin in the Cuckney Play Park

NCHW/42/24

To confirm the date and time of the next meeting as Thursday, 12th September 2024 at 7:00PM

The meeting was closed by the Chairman at 20:03

Chairman's signature _____ | Date _____



NORTON • CUCKNEY • HOLBECK and WELBECK

PARISH COUNCIL

Norton, Cuckney, Holbeck, and Welbeck Parish Council Planning Appendix

Councillors are advised that any comments should be consistent with NPPF [National Planning Policy Framework], and the Norton, Cuckney, Holbeck, and Welbeck Neighbourhood Plan 2017.

Objections based on any of the following are not relevant or material planning considerations and cannot be taken into consideration: Loss of view, Loss of property value, Boundary/land ownership disputes, Private rights of way, Competition, Moral objection, Tenure or Covenants.

DECISION OUTCOMES

Ref	Location	Description	Decision
24/00605/HSE	The Old Vicarage Norton Lane Cuckney Nottinghamshire NG20 9JR	Erect Single Storey Glazed Link Between the Main House and Adjacent Stables with External Facing Double Doors on Each Side	APPROVED
24/00602/LBA	The Old Vicarage Norton Lane Cuckney Nottinghamshire NG20 9JR	Listed Building Consent to Erect Single Storey Glazed Link Between the Main House and Adjacent Stables with External Facing Double Doors on Each Side	APPROVED
23/00983/RES	Welbeck Colliery Budby Road Cuckney Nottinghamshire NG20 9JW	Reserved Matters Application Approval Sought for Access, Appearance, Landscaping, Layout and Scale on P/A 15/01037/FUL Specific to Conditions 02 (for 67 Dwellings) and 06 of the Hybrid Approval and other Relevant Conditions Through the Design	APPROVED



Bassetlaw
DISTRICT COUNCIL
— North Nottinghamshire —

Mr T Brunyard
Seven Architecture
1.3 Waulk Mill
51 Bengal St
Manchester
M4 6LN

TOWN AND COUNTRY PLANNING ACT 1990 (as amended)

Application For: Householder Permission

NOTICE OF DECISION

Application No: 24/00605/HSE

Applicant: Mr & Mrs Wain

Agent: Mr T Brunyard

Proposal: Erect Single Storey Glazed Link Between the Main House and Adjacent Stables with External Facing Double Doors on Each Side

Site Address: The Old Vicarage Norton Lane Cuckney Nottinghamshire NG20 9JR

The Council have considered the application and hereby **GRANT PLANNING PERMISSION** subject to the conditions which have been imposed for the reasons set out below:

CONDITIONS:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

Reason: To comply with Section 51 of the Planning and Compulsory Purchase Act 2004

2. The development hereby permitted shall be in accordance with details and specifications included on the submitted application form and shown on the following approved plans:

- Site Location Plan received on the 29th May 2024
- Proposed Site Block Plan (Drawing No. 01020 REV P01) received on the 29th May 2024



Bassetlaw
DISTRICT COUNCIL
— North Nottinghamshire —

Mr T Brunyard
Seven Architecture
1.3 Waulk Mill
51 Bengal St
Manchester
M4 6LN

TOWN AND COUNTRY PLANNING (Listed Buildings and Conservation Area) ACT 1990

Application For: Listed Building Consent

NOTICE OF DECISION

Application No: 24/00602/LBA

Applicant: Mr & Mrs Wain

Agent: Mr T Brunyard

Proposal: Listed Building Consent to Erect Single Storey Glazed Link Between the Main House and Adjacent Stables with External Facing Double Doors on Each Side

Site Address: The Old Vicarage Norton Lane Cuckney Nottinghamshire NG20 9JR

The Council have considered the application and hereby **GRANT LISTED BUILDING CONSENT** subject to the conditions which have been imposed for the reasons set out below:

CONDITIONS:

1. The development must be begun not later than the expiration of three years beginning with the date of this permission.

Reason: To comply with Section 51 of the Planning and Compulsory Purchase Act 2004

2. The development hereby permitted shall be in accordance with details and specifications included on the submitted application form and shown on the following approved plans:

- Site Location Plan received on the 29th May 2024

Application Number: 24/00602/LBA



Bassetlaw
DISTRICT COUNCIL
— North Nottinghamshire —

Darren Turner
Jackson Design Associates
Latimer House
Latimer Way
Sherwood Energy Village
Ollerton
Nottinghamshire
NG22 9QW

TOWN AND COUNTRY PLANNING ACT 1990 (as amended)

Application For: Reserved Matters

NOTICE OF DECISION

Application No: 23/00983/RES

Applicant: Mr Darren Ridout

Agent: Darren Turner

Proposal: Reserved Matters Application Approval Sought for Access, Appearance, Landscaping, Layout and Scale on P/A 15/01037/FUL Specific to Conditions 02 (for 67 Dwellings) and 06 of the Hybrid Approval and other Relevant Conditions Through the Design

Site Address: Welbeck Colliery Budby Road Cuckney Nottinghamshire NG20 9JW

The Council have considered the application and hereby **GRANT APPROVAL OF RESERVED MATTERS** subject to the conditions which have been imposed for the reasons set out below:

CONDITIONS:

1. The development hereby permitted shall be in accordance with the following approved plans:
 - Proposed site layout - general arrangement drawing no. 23-2504-(02) 001 Rev E
 - Proposed street elevations drawing no. 23-2504-(02)002 rev B
 - Proposed site layout - accommodation schedule plan drawing no. 23-2504-(02)003 Rev B

Application Number: 23/00983/RES

- Proposed site layout - landscape and open space drawing no. 23-2504-(02)004 Rev B
- Proposed site layout - adoption plan drawing no. 23-2504-(02)005 Rev A
- Archer floor plans & elevations drawing no. PD-012, 013, 014-ARC Rev A
- Carter floor plans & elevations drawing no. PD-012, 013, 014-CAR Rev A
- Chester floor plans & elevations drawing no. PD-012, 013, 014-CHE Rev A
- Jarvis floor plans & elevations drawing no. PD-012, 013, 014-JAR Rev A
- Joseph floor plans & elevations drawing no. PD-012, 013, 014-JOS Rev A
- Murray floor plans & elevations drawing no. PD-012, 013, 014-MUR Rev A
- Thurston floor plans & elevations drawing no. PD-012, 013, 014-THU Rev A
- Tove floor plans & elevations drawing no. PD-012, 013, 014-TOV Rev A
- Cunningham floor plans & elevations drawing no. PD-012, 013, 014-CUN Rev A
- Garage drawing no. PD-025-G&M Rev A

Reason: For the avoidance of any doubt.

2. No development shall take place until a Construction Method Statement has been submitted to and has been approved in writing by the local planning authority including a works programme. For each part of the works programme (i.e., site clearance, foundations, structure, roof, plumbing, electrics, carpentry, plastering) the Statement shall include:

- o a quantitative assessment of site operatives and visitors;
- o a quantitative assessment of the size and number of daily deliveries;
- o details of any temporary access arrangements;
- o a plan of parking for site operatives and visitors;
- o a plan of loading and unloading areas for plant and materials;
- o a plan of areas for the siting and storage of plant, materials, and waste associated with the construction of the development;
- o the surface treatment of parking and loading and unloading areas; and
- o the routing of vehicles to and from the site exceeding 3.5 tonnes.

The approved Construction Method Statement shall be adhered to throughout the site clearance and construction period and the designated parking, loading and unloading, and storage areas shall be in place on commencement of each part of the programme and thereafter shall be used for no other purpose during the corresponding part of the programme.

Reason: To minimise the impact of the development on the public highway during construction in the interest of highway safety.

3. Before any construction occurs above damp proof course (DPC) level, details of all external materials to be used on the development hereby permitted shall be submitted to and approved in writing by the Local Planning Authority. The development shall be carried out only in accordance with the agreed materials.

Reason: In the interests of the character of the development

4. Site landscaping as indicated on dwg no. 23-2504-(02)004 rev B shall be completed during the first planting season following the first occupation or such longer period as may be agreed in writing by the Local Planning Authority. Any trees/shrubs which, within a period of five years of being planted die, are removed or become seriously damaged or diseased shall be replaced in the next planting season with others of similar size and species.

Reason: To ensure the work is carried out within a reasonable period and thereafter properly maintained, in the interests of visual amenity and biodiversity.

5. Prior to development progressing above Damp proof Course (DPC) level on plots 28-37 and 61-67 precise proposed site levels and means of enclosure shall be submitted to and agreed in writing with the Local Planning Authority. Development shall then progress in accordance with the approved details.

Reason: In the interest of the character of the development and neighbouring amenity

NOTES

- 1 The applicant is advised that all planning permissions granted on or after the 1st September 2013 may be subject to the Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website at www.bassetlaw.gov.uk/everything-else/planning-building/community-infrastructure-levy

It is the Council's view that CIL MAY BE PAYABLE on the development hereby approved as is detailed below. If CIL IS LIABLE full details about the CIL Charge including, amount and process for payment will be set out in the Regulation 65 Liability Notice which will be sent to you as soon as possible after this decision notice has been issued. If the development hereby approved is for a self-build dwelling, extension or annex you may be able to apply for relief from CIL. Further details about CIL are available on the Council's website:

www.bassetlaw.gov.uk/everything-else/planning-building/community-infrastructure-levy

or from the Planning Portal:

<http://www.planningportal.gov.uk/planning/applications/howtoapply/whattosubmit/cil>

STATEMENT

The Local Planning Authority has worked positively and proactively with the applicant to seek solutions to problems arising from the application and as such planning permission/consent is granted on the basis of amendments to the originally submitted application.

Date: **9 July 2024**



John Krawczyk
Planning Development Manager
Authorised Officer on behalf of Planning Services
Bassetlaw District Council

Note: Attention is drawn to the Notices attached

Grant of Planning Permission

Application Number: 23/00983/RES

This permission/approval/consent is given only under the Town and Country Planning Acts. It does not give approval under the Building Regulations.

If you are aggrieved by the decision of the District Planning Authority to grant permission/approval/consent subject to conditions, then you can appeal to the Secretary of State for the Environment.

If you want to appeal and your application was not for *householder development, then you must do so within six months of the date of this notice, using a form which you can get from The Planning Inspectorate, Temple Quay House, 2 The Square, Temple Quay, Bristol BS1 6PN. An appeal in respect of an advertisement application must be made within eight weeks.

If you wish to appeal for a *householder development, you must do so within 12 weeks of the date of this notice.

The Secretary of State can allow a longer period for giving notice of an appeal, but he will not normally be prepared to use this power unless there are special circumstances which excuse the delay in giving notice of appeal.

The Secretary of State need not consider an appeal if it seems to him that the local planning authority could not have granted planning permission for the proposed development or could not have granted it without the conditions it imposed, having regard to the statutory requirements, to the provisions of the development order and to any directions given under the order.

In practice, the Secretary of State does not refuse to consider the appeals solely because the local planning authority based its decision on a direction given by him.

If either the District Planning Authority or the Secretary of State for the Environment grants permission/approval/consent subject to conditions, the owner may claim that he can neither put the land to a reasonably beneficial use in its existing state nor can he render the land capable of a reasonable beneficial use by the carrying out of any development which has been or would be permitted. In these circumstances, the owner may serve a purchase notice on the Council. This notice will require the Council to purchase his interest in the land in accordance with the provisions of Part VI of the Town and Country Planning Act 1990 or Section 32 of the Planning (Listed Buildings and Conservation Areas) Act, 1990.

In certain circumstances compensation may be claimed from the local planning authority if permission is refused or granted subject to conditions by the Secretary of State on appeal or on reference of the application to him.

These circumstances are set out in Section 114 and related provisions by the Town and Country Planning Act 1990 and Section 27 of the Planning (Listed Buildings and Conservation Areas) Act, 1990.

* Householder application means – (a) an application for planning permission for development of an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse or (b) an application for any consent, agreement or approval required by or under a planning permission, development order or local development order in relation to such development, **but does not include** – an application for change of use; an application to change the number of dwellings in a building.

Other Acts and non-planning legislation may apply for example Right to Light or Party Wall Act etc. 1996, it is your responsibility to comply.

- Proposed Site Block Plan (Drawing No. 01020 REV P01) received on the 29th May 2024
- Proposed Floor Plan (Drawing No. 02020 REV P01) received on the 29th May 2024
- Proposed Elevations. Option 1 (Drawing No. 03030 REV P02) received on the 29th May 2024
- Proposed Floor Plan, Elevations and Sections (Drawing No. 04200 REV P02) received on the 29th May 2024

Reason: To ensure the development takes the agreed form envisaged by the Local Planning Authority when determining the application and for the avoidance of doubt

3. The walling materials to be used in the development hereby permitted shall be redbrick to the base wall to match those of the existing stable building, with Crittall frame windows/doors (upper section) and glazed Crittall roof unless otherwise agreed in writing and to the satisfaction of the Local Planning Authority.

Reason: To ensure the development preserves the character and appearance of the area

STATEMENT

The application as submitted was acceptable and did not require the Local Planning Authority to work positively and proactively with the applicant to seek solutions to problems arising from the application.

Date: **3 September 2024**



John Krawczyk
Planning Development Manager
Authorised Officer on behalf of Planning Services
Bassetlaw District Council

Note: Attention is drawn to the Notices attached

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In practice, the Secretary of State does not refuse to consider the appeals solely because the local planning authority based its decision on a direction given by him.

If either the District Planning Authority or the Secretary of State for the Environment grants permission/approval/consent subject to conditions, the owner may claim that he can neither put the land to a reasonably beneficial use in its existing state nor can he render the land capable of a reasonable beneficial use by the carrying out of any development which has been or would be permitted. In these circumstances, the owner may serve a purchase notice on the Council. This notice will require the Council to purchase his interest in the land in accordance with the provisions of Part VI of the Town and Country Planning Act 1990 or Section 32 of the Planning (Listed Buildings and Conservation Areas) Act, 1990.

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- Proposed Floor Plan (Drawing No. 02020 REV P01) received on the 29th May 2024
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Reason: To ensure the development preserves the character and appearance of the area

NOTES

- 1 Bassetlaw District Council has an adopted Community Infrastructure Levy (CIL). Full details of CIL are available on the Council's website at www.bassetlaw.gov.uk/everything-else/planning-building/community-infrastructure-levy

The proposed development has been assessed and it is the Council's view that CIL is not payable on the development hereby approved as the gross internal area of new build is less than 100 square metres. If this is permission for a residential dwelling this minor exemption does not apply and development will be CIL Liable.

STATEMENT

The application as submitted was acceptable and did not require the Local Planning Authority to work positively and proactively with the applicant to seek solutions to problems arising from the application.

Date: **3 September 2024**



John Krawczyk
Planning Development Manager
Authorised Officer on behalf of Planning Services
Bassetlaw District Council

Note: Attention is drawn to the Notices attached

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Other Acts and non-planning legislation may apply for example Right to Light or Party Wall Act etc. 1996, it is your responsibility to comply.

NORTON CUCKNEY HOLBECK AND WELBECK PARISH COUNCIL

ACTION REGISTER

OUTSTANDING PROJECTS AND ACTIONS

Project Name & Objectives	Start Date	Assigned Councillors	End Date	Actions
Dog Fouling and Fly-Tipping Project Establish surveillance measures to aid in the deterrence of fly-tipping and dog fouling.	08/02/2024	Cllr. James Palmer Cllr. Nancy Wright	TBD	[1] Arrange a meeting with Bassetlaw District Council to discuss the issue of fly-tipping and dog fouling in the Parish to establish what measures can be taken. [2] Meeting to take place on Friday 9 th May with Samantha Huddle at BDC. [3] Report back to PC [4] Liaise with Oliver Jones over best sites to place wildlife cameras – Email sent – waiting for a response. DW to chase
A60 Safety Project	14/03/2024	Cllr. Gemma Palmer Cllr. Matthew Evans D. Cllr. Charles Adams	TBD	[1] Establish an online traffic incident reporting form. [2] Scope the costs of purchasing and installing Speed Indicator Devices. [3] Write an article for the newsletter to inform residents of the plan. [4] Publish the new form on the Facebook page [5] Advertise the new form to the Community [6] CA to liaise with Police and Crime Commissioner re: the crossroads [7] CA to continue to liaise with Police and Crime Commissioner re: the crossroads and to liaise with GP re: the project in general.
Cuckney Playpark Project	12/12/2024	Cllr. Conor Marples	TBD	[1] Contact Playdale about the warranty on the equipment. [2] Remove zipline [3] Apply for Meden Bio-Gas grant for the playpark.

				<p>[4] Meeting with Playdale Ltd. For project planning meeting.</p> <p>[5] Lease on Cuckney play park</p> <p>[6] Apply for grants for equipment</p> <p>[7] Order picnic bench for playpark—relating to BDC grant</p>
Capital Projects Committee	14/03/2024	<p>Cllr. James Palmer</p> <p>Cllr. Nancy Wright</p> <p>Cllr. Conor Marples</p>	TBD	<p>[1] Hold the first meeting of the Capital Project Delivery Committee</p> <p>[2] Meet with Welbeck Estate to discuss lease on playing field and lease on Norton and Cuckney Village Hall.</p> <p>[3] Write to school advising them not to allow access to the bridge from the play park</p> <p>[4] Arrange meeting with Welbeck and with the education authorities to set the terms of the new lease.</p> <p>[5] Awaiting final figure from Welbeck Estates</p> <p>[3] Write to school to advise them of complete closure of bridge and to liaise with Welbeck Estates regarding the future of the bridge.</p>
HR Committee		<p>Cllr. Kelvin Wright</p> <p>Cllr. Jackie Cuckson</p> <p>Cllr. Matthew Evans</p> <p>Cllr. James Palmer</p> <p>Cllr. Nancy Wright</p>	07/07/2024	<p>[1] Open a consultation and review the TUPE status of the Clerk's contract</p> <p>[2] Create a job description and model contract for the new Clerk to the Council</p> <p>[3] Select candidates for the post of Clerk</p> <p>[4] Hold interviews for the post of Clerk</p> <p>[5] Appoint the new Clerk</p> <p>[6] Open a consultation and review the TUPE status of the Lengthsman's contract.</p> <p>[7] Create a revised job description and revised contract for the Lengthsman based on the Consultation.</p> <p>[8] Create a risk assessment for working in Holbeck</p>

				[9] Implement the new contract for the Lengthsman
Jubilee Community Garden – Gardening	12/06/2024	Cllr. David Wall Cllr. Nancy Wright	TBD	[1] Find a gardening solution for the garden in Cuckney – DW to chase [2] Get quotes from different companies

COMPLETED PROJECTS AND ACTIONS

Project Name & Objectives	Start Date	Assigned Councillors	End Date	Actions
Newsletter Distribution	20/01/2024	Cllr. Jackie Cuckson	20/04/2024	[1] Liaise with newsletter distributors to establish which properties are being missed [2] Create a new distribution list to capture all properties [3] Create a monthly mailing list for outlying properties if applicable
.Gov.Uk Digital Transfer Project	11/01/2024	Cllr. Matthew Evans	31/03/2024	[1] Confirm domain provider and website and E-Mail hosting. [2] Purchase the package from 'Parish Online' and confirm the new domain name and inbox names. [3] Transfer data to the new website [4] Inform councillors of new inbox usernames and passwords. [5] Inform members of the public of the new website. [6] Establish Parish Council Facebook Page [6] Deadline for transition to new E-Mail inboxes by 31 st March 2024
St Winifred's Church Bench Replacement	09/11/2024	Cllr. Nancy Wright	09/05/2024	[1] Confirm size of the bench with the PGC [2] Order Bench [3] Bench has arrived at the church
Holbeck Noticeboard Replacement	09/11/2024	Cllr. Nancy Wright	24/05/2024	[1] Confirm the style and colour of the new noticeboards. [2] Confirm with Nottinghamshire County Council permission to replace the boards.

				<ul style="list-style-type: none"> [3] Order new noticeboard. [4] Noticeboards to be installed on Friday 24th May 2024.
D-Day Celebration Event	11/01/2024	Cllr. Nancy Wright	06/06/2024	<ul style="list-style-type: none"> [1] Agree time for event. [2] Hire equipment and film rights. [3] Advertise event. [4] Host screening of the film. [5] Send proceeds to the Royal British Legion [6] Make final payments and close action

Norton, Cuckney, Holbeck and Welbeck Parish Council

Listing of unapproved transactions dated between 01/04/2024 and 06/09/2024

Voucher	Date	Description	Type	Supplier / customer	Account name	Reserve	Bank Account	Reconciled?	VAT rec?	Net	VAT	Total
182	22/07/2024	Village hall hire	Payment	Norton Cuckney Village Hall	Rental / Lease Expenditure	General	Current Account	Yes		-£ 14.00	£ -	-£ 14.00
183	23/07/2024	Strimmer wire - SP	Payment	Turner Hire	Staff (Expenses)	General	Current Account	Yes	Yes	-£ 27.77	-£ 5.55	-£ 33.32
184	30/07/2024	ICO Registration Fee	Payment	Information Commissioners Office	ICO Registration Fee	General	Current Account	Yes		-£ 35.00	£ -	-£ 35.00
185	31/07/2024	Salary Payment	Payment	S Pemberton	Staff (Salaries)	General	Current Account	Yes		-£ 620.85	£ -	-£ 620.85
186	23/07/2024	Broom	Payment	S Pemberton	Staff (Expenses)	General	Current Account	Yes		-£ 20.18	£ -	-£ 20.18
187	23/07/2024	Petrol	Payment	S Pemberton	Staff (Expenses)	General	Current Account	Yes		-£ 7.08	£ -	-£ 7.08
188	23/07/2024	Strimmer Wire	Payment	S Pemberton	Staff (Expenses)	General	Current Account	Yes		-£ 14.00	£ -	-£ 14.00
189	15/08/2024	Reserve Transfer	Transfer			General	Reserve Account	Yes		-£ 900.00	£ -	-£ 900.00
190	15/08/2024	Reserve Transfer	Transfer			General	Current Account	Yes		£ 900.00	£ -	£ 900.00
191	21/08/2024	Internal Auditor Fee	Payment	BMB Services Ltd.	Audit Expenditure	General	Current Account	Yes		-£ 100.00	£ -	-£ 100.00
192	21/08/2024	Newsletter Printing	Payment	Nancy Wright	Newsletter Expenditure	General	Current Account	Yes		-£ 160.24	£ -	-£ 160.24
193	28/08/2024	Advert Fee	Receipt	James Palmer	Non Budgeted Receipts	General	Current Account	Yes		£ 30.00	£ -	£ 30.00
194	04/09/2024	Salary Payment	Payment	S Pemberton	Staff (Salaries)	General	Current Account	No		-£ 559.20	£ -	-£ 559.20
195	05/09/2024	Village Hall Hire	Payment	Norton Cuckney Village Hall	Rental / Lease Expenditure	General	Current Account	No		-£ 14.00	£ -	-£ 14.00
196	05/09/2024	Village Hall Hire	Payment	Norton Cuckney Village Hall	Rental / Lease Expenditure	General	Current Account	No		-£ 14.00	£ -	-£ 14.00

Norton, Cuckney, Holbeck and Welbeck Parish Council

Budget report from 1-Apr-2024 to 31-Aug-2024 (figures include VAT)

All reserves

Payments

	Budget	Period Actual	Variance
Staffing Expenditure			
Staff (Salaries)	6291.65	3037.80	3253.85
Staff (PAYE)	0.00	204.29	-204.29
Staff (Expenses)	125.00	220.31	-95.31
Total Staffing Expenditure	6416.65	3462.40	2954.25
Admin Expenditure			
Newsletter Expenditure	375.00	400.98	-25.98
Website Expenditure	0.00	48.00	-48.00
Insurance Expenditure	950.00	1015.91	-65.91
Rental / Lease Expenditure	50.00	281.00	-231.00
Audit Expenditure	200.00	178.00	22.00
Council Subscription Expenditure	95.85	0.00	95.85
Bank Charges	62.50	18.00	44.50
Training Expenditure	62.50	0.00	62.50
ICO Registration Fee	0.00	35.00	-35.00
Total Admin Expenditure	1795.85	1976.89	-181.04
Project/Capital Expenditure			
Community Garden Expenditure	62.50	0.00	62.50
Playing Field Expenditure	156.25	653.00	-496.75
Non Budgeted Payments	0.00	614.69	-614.69
Donation	281.25	0.00	281.25
Total Project/Capital Expenditure	500.00	1267.69	-767.69
Total Payments	8712.50	6706.98	2005.52

Receipts

	Budget	Period Actual	Variance
Receipts			
Precept	7980.00	8187.50	207.50
Bank Interest	0.00	220.96	220.96
Grants	0.00	1875.00	1875.00
Non Budgeted Receipts	0.00	30.00	30.00
Total Receipts	7980.00	10313.46	2333.46
Total Receipts	7980.00	10313.46	2333.46



Show reconciled transactions (Norton, Cuckney, Holbeck and Welbeck Parish Council 2024-2025)

Norton, Cuckney, Holbeck and Welbeck Parish Council

Details of bank reconciliation dated 31/07/2024 for Current Account

Date	Type	Reference	Supplier / customer	Description	Amount
Opening statement balance					992.93
Reconciled transactions					
09/07/2024	Payment	BACS	Amazon	Bin bags - N. Wright	-18.99
22/07/2024	Payment	BACS	Norton Cuckney Village Hall	Village hall hire	-14.00
23/07/2024	Payment	BACS	Turner Hire	Strimmer wire - SP	-33.32
23/07/2024	Payment	MOLEVALLBROOM	S Pemberton	Broom	-20.18
23/07/2024	Payment	TESCOPETROLMOW	S Pemberton	Petrol	-7.08
23/07/2024	Payment	B&Q2STRO	S Pemberton	Strimmer Wire	-14.00
30/07/2024	Payment	BACS	Information Commissioners Office	ICO Registration Fee	-35.00
31/07/2024	Payment	BACS	S Pemberton	Salary Payment	-620.85
Reconciled Balance					229.51

31 Jul 2024

01 Jul 2024 - 31 Jul 2024

↓ Date	Description	Paid in	Paid out	Balance
31/07/24	B/P to: Mr S Pemberton • NCHW PC NET PAY		-620.85	229.51
30/07/24	Direct Debit (ICO) • ZB566927		-35.00	850.36
23/07/24	B/P to: Mr S Pemberton • SP B&Q2STROKESTRIM		-14.00	885.36
23/07/24	B/P to: Mr S Pemberton • SP TESCO PETROL MOW		-7.08	899.36
23/07/24	B/P to: Mr S Pemberton • SP MOLEVALLBROOM		-20.18	906.44
23/07/24	B/P to: Mr S Pemberton • SP TURNERSTRIMWIRE		-33.32	926.62
22/07/24	B/P to: N&C Village Hall • NORTON CUCKNEY PC		-14.00	959.94
09/07/24	B/P to: Mrs N C Wright • BIN BAGS FOR SP		-18.99	973.94



Show reconciled transactions (Norton, Cuckney, Holbeck and Welbeck Parish Council 2024-2025)

Norton, Cuckney, Holbeck and Welbeck Parish Council

Details of bank reconciliation dated 31/08/2024 for Current Account

Date	Type	Reference	Supplier / customer	Description	Amount
Opening statement balance					229.51
Reconciled transactions					
15/08/2024	Transfer			Reserve Transfer	900.00
21/08/2024	Payment		BMB Services Ltd.	Internal Auditor Fee	-100.00
21/08/2024	Payment	SEP/OCT NEWSLETT	Nancy Wright	Newsletter Printing	-160.24
28/08/2024	Receipt	Bank Transfer	James Palmer	Advert Fee	30.00
Reconciled Balance					899.27

31 Aug 2024

01 Aug 2024 - 31 Aug 2024

↓ Date	Description	Paid in	Paid out	Balance
28/08/24	JAMES PALMER • 0001J Palmer	30.00		899.27
21/08/24	B/P to: Mrs N C Wright • SEP/OCT NEWSLETTER		-160.24	869.27
21/08/24	B/P to: BMB Services Ltd • SI-170		-100.00	1,029.51
15/08/24	Transfer from 20376714	900.00		1,129.51



Show reconciled transactions (Norton, Cuckney, Holbeck and Welbeck Parish Council 2024-2025)

Norton, Cuckney, Holbeck and Welbeck Parish Council

Details of bank reconciliation dated 31/07/2024 for Reserve Account

Date	Type	Reference	Supplier / customer	Description	Amount
	Opening statement balance				30936.77
	Reconciled transactions				
	Reconciled Balance				30936.77




Show reconciled transactions (Norton, Cuckney, Holbeck and Welbeck Parish Council 2024-2025)

Norton, Cuckney, Holbeck and Welbeck Parish Council

Details of bank reconciliation dated 31/08/2024 for Reserve Account

Date	Type	Reference	Supplier / customer	Description	Amount
Opening statement balance					30936.77
Reconciled transactions					
15/08/2024	Transfer			Reserve Transfer	-900.00
Reconciled Balance					30036.77

Norton Cuckney Holbeck and Welbeck Parish Council
Instant Access
 60-83-01 • 20376714

Gross interest rate
 2.75 %  Balance Available
 £ **30,036.77** £ **30,036.77**

Balances are correct as of 17:37 on 06 Sep 2024.

↓ Date	Description	Paid in	Paid out	Balance
15/08/24	Transfer to 20355159		-900.00	30,036.77
30/06/24	Credit Interest	220.96		30,936.77
21/06/24	Transfer to 20355159		-1,015.91	30,715.81
19/06/24	Transfer to 20355159		-1,000.00	31,731.72
15/06/24	Transfer to 20355159		-630.00	32,731.72

Norton and Cuckney Village Hall - Request

NW Nancy Wright <nancydwright@icloud.com>

Tue, 13 Aug 2024 5:23:52 PM +0100 •

To "Matthew Evans"

<cllr.matthew.evans@nortoncuckneyholbeckwelbeckparishcouncil.gov.uk>

Dear Matt

Norton and Cuckney Village Hall would like to request to put an advertising banner up on the Jubilee community garden for events on 21st and 28th September

Kind regards

Nancy Wright
Secretary
Norton and Cuckney Village Hall
