

# Norton, Cuckney, Holbeck and Welbeck Parish Council

## Minutes of the Parish Council Meeting held on 13<sup>th</sup> July 2023

### Present:

Councillors S Brailsford, J Cuckson, M Evans, L-A Morton, H Reynolds J Reynolds, G Smith and N Wright.

Clerk M Welch

### 24/23 Apologies

Apologies were received from Councillors S Cuckson, J Palmer, D Wall, County Councillor Turner and District Councillor Adams.

### 25/23 To Receive and record any Declarations of Interest.

Councillor Wright declared an interest in the jubilee garden. Councillors Brailsford, Smith and Wright declared an interest in the VWA.

### 26/23 To Approve the Minutes of 8<sup>th</sup> June 2023

The Minutes of the Meeting held on 8<sup>th</sup> June copies of which had been previously circulated to members were amended at 17/23 aspects was changed to read “rather than being proactive”. At 20/23 Councillor J Reynolds objected to there only being one side of the argument and Cuckney Recreational Support Group was removed. they were then confirmed as a true record and were signed by the Chairman.

### 27/23 To receive any updates on actions since the previous meeting

#### a) Noticeboards and bench repairs

Permission for the replacement bench was applied for and additional information has been requested it now just needs the supporting letter from the County Councillor. The bench by the church will need discussing at a future meeting.

There is no discount for ordering more than one noticeboard. Resolved – Councillor Evans proposed two green rectangular noticeboards with the heading Parish Council be purchased once permission has been obtained at a cost of £510 plus vat, seconded by Councillor Wright and unanimously agreed.

#### b) Newsletter – Chairmans Allowance

The Chairman reported that an advert has been received. Councillor Smith proposed the Chairman’s allowance be £100, seconded by Councillor Wright and agreed.

#### c) Bottle Bank

The Chairman proposed we write to Bassetlaw Environmental Department forwarding the cricket club reply offering to site the bank. Resolved – councillors all agreed to pass this on to Bassetlaw.

#### d) Defibrillator Holbeck/Holbeck Woodhouse

Councillor Evans reported he had asked about grants and they will not fund battery cabinets. The costs have increased considerably, Councillor Evans will send details and the clerk was asked to look into grants available. Tarmac was suggested as a possibility for grants. The clerk was asked to confirm with the post office that they would be happy with the defibrillator.

A reply received from Jack Healy referred to the telephone box in Norton still being in use the clerk will clarify this with him.

### **e) Playpark**

The council need someone to inspect the play park once a month. Councillor Cuckson asked about the training that had previously been circulated for this, councillors agreed two members could attend.

The Chairman has spoken to someone from Sovereign who will quote for the matting, Councillors asked for a quote for the zip wire as well. There is unspent money in the account from the Biogas grants.

### **f) Review of 3 Action Plan 2016-2019**

There has been no feedback from the Newsletter so Councillor Smith suggested councillors come up with something for the next meeting.

### **g) Community Garden in Cuckney – Visit and new plaque**

The visit by Brendan Clarke-Smith MP and a representative from the Lottery Community Fund will be on 21<sup>st</sup> July to look at the project and it is hoped there will be as many councillors attending as possible, councillors agreed to provide refreshments. Councillor Wright had circulated details of a sign for the garden which can be obtained in time for the visit at a cost of £80. Resolved – Councillor Morton proposed Councillor Wright purchase the sign, seconded by Councillor Cuckson and agreed.

An email had been received from a resident about water supply to the garden, Councillor Wright agreed to reply.

A quote has been obtained for a stone compass which is £11.45 and a quote has been received for £60 to cement round it and do a base for the bench in Holbeck, Councillors all agreed to accept this.

Details of a memorial plaque for the bench had been circulated. Councillors unanimously agreed Councillor Wright purchase the memorial plaque for the bench.

### **h) Street name signage**

Councillors Brailsford and Morton had met the local authority who have agreed the street signs on Lady Margaret Crescent and New Bungalows are needed and are processing this, it could take four months.

### **i) HR Committee Meeting**

Terms of Reference have been sent to councillors who agreed. Councillor Evans proposed Councillor J Palmer join the HR committee, seconded by Councillor Wright and agreed. A new contract had been circulated and was agreed for 16 hours a week on the current salary it will be discussed with the lengthsman.

### **j) Grass Cutting**

Councillors agreed that the grass needs cutting in the garden again before the visit.

The HR Committee have put the community garden in the contract and agreed a mower would need to be purchased if the contract is agreed.

Quotes have been obtained for mowers and these were discussed, councillors agreed to buy the Mountfield mower for £179.99.

### **k) Car Park**

Councillor Smith reported that rather than have the extraordinary meeting she had sent out a proposal about setting up a committee to work through the summer to address the concerns and report back to the council in September. Councillor Evans proposed a committee be set up and in the first instance write to Welbeck asking for permission to build on the allotment site in writing,

seconded by Councillor Morton. Councillors agreed Councillors Evans, Morton, Palmer, Smith and Wright be on the committee and had hoped to ask Councillor Statham-Waring. Councillor Evans will take minutes of meetings. The committee will try to get as much information as possible for the September meeting and will meet on Monday 24<sup>th</sup> July.

### **l) Street Lights**

Welbeck have asked for more details the clerk will send paperwork and ask them to discuss it further with Councillor Wall.

### **28/23 At this point the meeting was suspended for public contributions and/or from The PCSO and County and District Councillors.**

There were no County or District Councillors present.

### **29/23 Financial Report**

#### **a) To approve account and budget statements for June**

The balances have been circulated to councillors and the clerk reported that the money from the Holbeck and Welbeck account was received yesterday.

#### **b) Payments for July were approved**

Salaries	£1120.38
L Morton paper	£9.80
S Pemberton	£18.00
EON	£11.15
Village Hall	£28.00

#### **c) First Responders**

A letter asking for a donation has been circulated, councillors unanimously agreed not to make a donation.

### **30/23 To Discuss New Business**

#### **a) General Competence**

The clerk had circulated details of the General Power of Competence. Resolved – Councillor Evans proposed we meet the criteria to take on the General Power of Competence, seconded by Councillor Cuckson and all agreed.

#### **b) Data Publication Scheme**

Details have been circulated, Councillor Evans explained about charges. Resolved – Councillors agreed Councillor Evans put this on the website showing the statutory limit for charges, seconded by Councillor Morton and agreed.

#### **c) Account Management**

Details had been circulated by Councillor Evans at a cost of £5 a month. The clerk queried the necessity and agreed to look at the scheme. Councillor Evans proposed it be accepted in principle, seconded by Councillor Cuckson and agreed.

#### **d) Viking – Account**

The Chairman reported this may not be cheaper than Amazon, Councillor Evans suggested an Amazon Business account be set up as well as a Viking account to give a choice, seconded by Councillor Wright.

### **31/23 To review and approve any policies**

Traffic Policy – this had been circulated. Councillors agreed to accept the policy.

**32/23 To review and comment upon any Planning Applications received**

23/00581//COU 23/00582/LBA Change of use from dwellinghouse (C3) to Guest House (C1) Cuckney House Langwith Road Cuckney – there were no comments.

**33/23 To receive reports from any other meetings attended VWA**

There was a meeting yesterday to discuss the proposal for this committee. They need the parish council to make their decision how they are to move forward and have agreed to postpone their AGM to September.

**34/23 To report any Highways/Rights of Way or Service Faults**

Councillor Morton had written to Highways regarding the path at Church Field they replied saying the steps were not unsafe and will be on the work schedule.

Donkey Lane has been done and Cuckney Hill has also been cut.

Pot holes in Holbeck were discussed and at the crossroads. Councillor Evans will report the road at the crossroads and the clerk was asked to contact Jack Healy at Welbeck about their roads, the Chairman will send a list.

**35/23 To receive any correspondence or information for future agenda items**

The clerk was asked to add the following items to the next agenda:

Welbeck properties – it was agreed to invite Nigel Porter to the September or October meeting to discuss the sale of properties.

D-Day

Remembrance

Flagpoles

**36/23 Date and time and venue of the next Parish Council meeting** – 14<sup>th</sup> September 2023, 7pm in the education room at Welbeck. The possibility of using Lady Margaret Hall is to be looked into further as it was used when permission was granted for changes to the hall and the clerk was asked to try to book the meeting room however she asked about disabled access and it is believed not to have this.

**The meeting closed at 9.04pm**